

Occupational Health & Safety Policy



City's *Occupational Health & Safety Policy* is based on a belief that the well-being of team members, or people affected by our work, is a major priority and must be considered during all work performed on our behalf.

People are our most important asset, and their health and safety is our greatest responsibility. The public will be given equal priority to that of our team members.

The objectives of our *Occupational Health & Safety Policy* are to:

- Comply with Australian health and safety legislation and 'best practice' standards.
- Strive for an injury-free work environment.
- Make health and safety an integral part of every supervisory position.
- Have health and safety considered in all planning and work activities.
- Involve team members in the decision-making process, through regular communication and consultation.
- Ensure workplace hazards are identified, the associated risks assessed and appropriate measures are introduced to control these risks.
- Have all accident/incidents investigated.
- Provide effective injury management and rehabilitation for all team members.
- Continuously improve health and safety performance through the implementation of company policies and procedures, and establishing health and safety performance measures and targets across the business.
- Ensure team members are appropriately trained and provided with adequate information to undertake their duties safely and without risk to health.

City recognises that team leaders have the overall responsibility to provide a safe and secure work environment. Team leaders are responsible for implementing this policy in their area of responsibility.

The success of our health and safety management is dependent on:

- Proactive planning of all work activities, with due consideration given to implementing health and safety controls that are suitable and sustainable for each given situation.
- Understanding the total work process, and associated health and safety risks.
- Ensuring all team members are totally committed to achieving our objectives.
- Having open and honest communication between team leaders and all team members.

City encourages consultation at all levels and supports consultation prior to any workplace change, which may affect the health and safety of any team member.

Review

This policy and associated procedures will be reviewed periodically in consultation with relevant parties, to ensure it continues to meet legislative obligations and business objectives.

Approved by:
Chris Winchester | CEO
August 2016

